

87th ANNUAL SHOW
SUNDAY 14th AUGUST 2011
STONEHOUSE FARM, CORLEY MOOR
TRADE STAND RULES AND REGULATIONS

1. Trade stands may exhibit on receipt of payment of the fees outlined on the booking form. Please note that a surcharge of 20% will be applied to all bookings received after 1st June 2011.
2. The completed application form must clearly state the size of the stand required, with details of all vehicles, trailers, gazebos, tents, etc which form part of the stand. Where tents are to be erected, sufficient space must be allowed to include tent guy ropes, as these cannot be allowed to project outside the area booked. Space booked must include an allowance for vehicles and trailers which are part of the exhibit, as well as trailer drawbars. Please note that all sites are in the open, on grass.
3. Trade Stand pitches will be available from 11.00am Saturday morning. You will be sent your passes approximately one week before the show.
4. Trade Stand Passes are only valid until 9.00 am. Admittance is **STRICTLY BY PASS ONLY**. After 9.00 am, all vehicles entering the Showground will be required to pay full admission fee or use the free public parking area. If you require further passes, please send an SAE stating the number required, and the reason for extra passes.
5. Admission tickets will be issued to Exhibitors as follows:

Stands 3m x 3m:	2 admission tickets
Stands 6m x 3m:	4 admission tickets
Stands over 6m x 3m:	6 admission tickets

Additional admission tickets may be purchased in advance, contact the secretary for details . One trade vehicle pass per trade stand will be issued. Additional vehicles or stands brought on the morning of the Show will be refused entry unless prior arrangements have been made with the Secretary.
6. All exhibits **MUST** be on site by 8.45 am on Sunday.
7. All vehicles must be removed from the trade stand area by 9.00 am and be taken to the exhibitors car park. One vehicle per stand will be allowed to remain by prior arrangement with the Secretary.
8. Exhibitors are solely responsible for the safe custody of their property. The Society, its officers and staff disclaim any responsibility and all liability in respect of loss (including damage, theft, fire, accident, etc). The Society strongly recommends that all Trade Exhibitors arrange adequate insurance to cover any loss. Exhibitors must have public liability insurance cover.
9. Exhibitors must not commence dismantling any part of their trade stand exhibit before 5.00 pm without prior permission of a Society Officer.
10. Exhibitors will not be allowed to remove turf or dig up ground in any part of the Show area without the permission of a Society Officer. All holes must be filled in after use and turf replaced in a satisfactory manner. All rubbish must be placed in receptacles provided for the purpose. All exhibitors must clear their site of litter after the event. Any litter which has been left will be subject to a clearance fee.

11. Sites may not be transferred and no Exhibitor shall sublet, exchange or part with the possession of the site or stand allocated to him without the written permission of the Secretary.
12. Mobile ice cream and fast food vans will not be allowed in the Showground car parks.
13. The Society reserves the right to refuse any application without entering into correspondence.
14. All exhibitors and the representatives entering the Showground will be subject to the Rules and Regulations of the Society, which they are deemed to have accepted, and also to instructions of the Society's Officers and Staff.
15. Cancellations: In the event of an exhibitor notifying the Secretary that he/she is unable to attend, the Society will refund the charges paid, less an administration fee of £10.00, provided that the space is resold by the Society.
16. Charities and educational based organisations will be allowed to book stands at a reduced price but will still be subject to Paragraph 15 regarding cancellation.
17. Any persons contravening the above rules are liable to expulsion from the showground without any refund of fees paid.
18. Permission to place leaflets on parked cars will only be given on payment in advance of £150.

**PLEASE NOTE THAT ALL TRADE STANDS MUST BE PAID FOR WHEN
BOOKING.**

PLEASE RETURN COMPLETED FORMS TO:

**MRS C BROOKES
162 STONEBURY AVENUE
EASTERN GREEN
COVENTRY
CV5 7NX**